REPUBLIC OF KENYA

# OFFICE OF THE AUDITOR-GENERAL

# REPORT

# OF

# THE AUDITOR-GENERAL

# ON

# THE FINANCIAL STATEMENTS OF COUNTY ASSEMBLY OF NYANDARUA

# FOR THE YEAR ENDED 30 JUNE 2017

# NYANDARUA COUNTY ASSEMBLY

# REPORTS AND FINANCIAL STATEMENTS

## FOR THE FINANCIAL YEAR ENDED
## JUNE 30, 2017

RECEIVED

# Table of Contents

Page

I. KEY ENTITY INFORMATION AND MANAGEMENT ..... iii
II. FORWARD BY THE CLERK OF THE ASSEMBLY ..... vi
III. STATEMENT OF RECEIPTS AND PAYMENTS ..... 14
IV. STATEMENT OF FINANCIAL ASSETS AND LIABILITIES ..... 15
V. STATEMENT OF CASH FLOWS ..... 16
VI. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT AND DEVELOPMENT COMBINED ..... 17
VII. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT ..... 18
VIII. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: DEVELOPMENT ..... 19
IX. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES ..... 20
X. SIGNIFICANT ACCOUNTING POLICIES ..... 21
XI. NOTES TO THE FINANCIAL STATEMENTS ..... 27
Clerk of the County Assembly ..... 34
XII. ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER ..... 35
XIII. ANNEX 5 – ANALYSIS OF OUTSTANDING IMPREST ..... 36
XIV. ANNEX 6 – BANK RECONCILIATION/FO 30 REPORT ..... 37

# I. KEY ENTITY INFORMATION AND MANAGEMENT

## (a) Background information

The County Assembly of Nyandarua is constituted as per the constitution of Kenya is headed by the Speaker of the County Assembly, who is responsible for the general policy and strategic direction of the Assembly. The County Assembly constitutes 25 Members of County Assembly (MCAs) elected to represent members of the public from their respective wards. The MCAs are responsible for making any laws for effective performance of the County Government, approving plans and policies and playing the oversight role over the County Executive.

## (b) Key Management

The County Assembly of Nyandarua is managed administratively by the County Assembly Service Board, formed as per the County Government Act with a mandate to facilitate members to carry out their Constitutional mandate and to oversee the day to day operations of the Assembly.

The membership of the Nyandarua County Assembly Service Board is as follows;

| | | |
|---|---|---|
| 1. | James Ndegwa Wahome | Speaker/Chairman |
| 2. | Kariuki Muchiri | Vice Chairman(Leader of Majority) |
| 3. | Peter Githinji Ngumba | Member (Leader of Minority) |
| 4. | Thirikwa Kamau Thirikwa | Member |
| 5. | Godfrey Nderi Ndiani | Clerk/Secretary |

## (c) Fiduciary Management

The key management personnel who held office during the year ended 30th June 2017 and who had direct fiduciary responsibility were:

| No. | Designation | Name |
|---|---|---|
| 1. | Accounting Officer | Godfrey Nderi Ndiani |
| 2. | Director Legal, Research,Protocol and Committee Services | Stephen Muriithi Wairimu |
| 3. | Director Human Resources and Administration | Simon Njogu Mwaura |
| 4. | Director Budget and Economic Planning | Joseph Maina Njuguna |
| 5. | Director of ICT and Communication Services | Gideon Mukiri Muchiri |
| 6. | Principal Finance Officer | Charles Wahinya Wambui |
| 7. | Principal Internal Auditor | Charles Kimani Kahari |

### (d) Fiduciary Oversight Arrangements

Nyandarua County Assembly has an operational Audit Committee which was constituted as per the gazette notice number 2690 of 15th April, 2016 released by the National Treasury on Audit Committee Guidelines for County Governments in Kenya which captures the intent and the spirit of the Public Finance Management Act of 2012 and Public Finance Management Regulations of 2015.

Since its inauguration on 17th February 2017 the committee has undertaken several activities as mandated in the guideline. Several reports that include; Cash Management report 2015/2016, Asset management report 2015/2016 and Budget review 2015/2016 have been tabled in this committee. The committee in pursuant to gazette notice number 2690, clause **7.2 (a)** which states that ***the audit committee in the course of its work will issue periodic, annual and special / investigative reports,*** has been able to generate its first Audit Committee report which was forwarded to the Clerk of County Assembly for consideration and subsequently to be tabled before the County Assembly Service board for further consideration on issues considered key by the Committee.

### (e) Entity Headquarters

P.O. Box 720-20303
Assembly Chambers Building
Olkalou- Nairobi Highway
Olkalou, Kenya

### (f) Entity Contacts

Telephone: (254)706116880
E-mail: clerk@assembly.nyandarua.go.ke
Website: www.nyandaruacountyassembly.go.ke

**(g) Entity Bankers**

Central Bank of Kenya
Haile Selassie Avenue
P.O. Box 60000
City Square 00200
Nairobi, Kenya

**(h) Independent Auditors**

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

**(i) Principal Legal Adviser**

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

## II. FORWARD BY THE CLERK OF THE ASSEMBLY

### Budget performance

During FY 2016/2017, the County Assembly of Nyandarua had a budget of Ksh 810,500,445. This included Ksh 603,706,532 earmarked for recurrent purposes and Ksh 206,793,913 being the set aside Development budget. The total expenditure amounted to Ksh 747,634,205 which represents an absorption rate of 92.24% of the total budget. The recurrent expenditure amounted to Ksh 572,215,191 representing 94.78%of the recurrent budget while Development expenditure amounted to Ksh 175,419,014 representing an absorption rate of 84.83% of the Development budget.

### Operational Performance

The County Assembly is constituted by the members of the County Assembly and the members of the staff. The County Assembly Service Board is the body corporate that guides and co-ordinates all the operations of the Assembly. The legislative, representation and oversight roles are vested to its members. The execution of these roles is the measure of performance of an Assembly.

In the Fiscal year 2016/2017, the County Assembly considered and approved a number of laws which mainly were on revenue and expenditure management.

The finance Act and the Appropriations Acts were duly considered, approved and assented to. These facilitated efficient operation of the County development agendas as well as enhancing achievement of the County Integrated Development Plan and the County Assembly Strategic Plan

As stipulated in the Constitution of Kenya 2010, the Public Finance Management Act No. 18 of 2012, the Public Finance Management (County Government) Regulations 2015 and the County Assembly Standing Orders, in the financial year 2016-2017, the County Assembly considered the annual budget estimates, a supplementary budget estimate and a further supplementary budget estimates and approved them with amendments.

The annual budget estimates for the financial year was considered and approved by the Assembly on 27/6/2016 at 10:00 am; the supplementary budget estimates for the financial

year was considered and approved on the 23/11/2016 at 9:00am; and a further supplementary budget estimates for the financial year was considered and approved on 11/4/2017 at 2.30pm. The approved plans/budget form the basis for the operations of the Assembly and the Executive.

In addition, the business in the County Assembly is achieved through committees. They have the delegated authority to execute their constitutional mandates. These are smaller units or groups of Members of the County Assembly that allow the Assembly to perform several functions simultaneously, and also provides the opportunity for more detailed investigation and discussions before the findings and outcomes of these committee meetings are presented as committee reports to the House for debate and adoption.

The committees include;

- The Committee of the whole House
- Standing or Select Committees, including;
  - a) Sectoral Committees
  - b) House Keeping Committees
  - c) Watchdog Committees
- Adhoc Select Committees;

The County Assembly has eighteen committees which have their roles as stipulated in the standing orders-

**Standing or Select Committees**

A Standing or Select Committee is a permanent committee established by Standing Orders of the Assembly. It may study matters referred to it by special order, within its area of responsibility in the Standing Orders or, may undertake studies on its own initiative.

They are as listed below.

**Sectoral Committees**

The functions of a Sectoral Committee are to-

a) investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations and estimates of the assigned County departments;

b) study the programme and policy objectives of departments and the effectiveness of the implementation;

c) study and review all county legislation referred to it;

d) study, assess and analyze the relative success of the departments as measured by the results obtained as compared with their stated objectives;

e) investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the Assembly;

f) to vet and report on appointments where the Constitution or any law requires the Assembly to approve; and

g) Make reports and recommendations to the Assembly as often as possible, including recommendation of proposed legislation.

**County Budget and Appropriations Committee**

The County Budget and Appropriations Committee consists of a chairperson, and not more than eight other Members. The functions of the Committee are-

a) investigate, inquire into and report on all matters related to coordination, control and monitoring of the of the county budget,

b) discuss and review the estimates and make recommendations to the Assembly;

c) examine the County Budget Policy Statement presented to the Assembly;

d) examine Bills related to the national budget, including Appropriations Bills; and

e) Evaluate tax estimates, economic and budgetary policies and programmes with direct budget outlays.

**Committee on Implementation**

The work of the Committee on Implementation is to scrutinize the resolutions of the Assembly (including adopted committee reports), petitions and the undertakings given by the County Executive Committee and examine

a) Whether or not such decisions and undertakings have been implemented and where implemented, the extent to which they have been implemented; and whether such

implementation has taken place within the minimum time necessary

b) Whether or not legislation passed by the Assembly has been operationalized and where operationalized, the extent to which such operationalization has taken place within the minimum time necessary.

The Committee may propose to the Assembly, sanctions against any member of the County Executive Committee who fails to report to the relevant select Committee on implementation status without justifiable reasons.

**House Keeping Committees**

The mandate of House Keeping Committees is to ensure that the business of the Assembly is running smoothly.

The committees are:

**House Business Committee**

The work of the House Business Committee is to:

a) prepare and, if necessary, adjust the Assembly Calendar with the approval of the Assembly;

b) monitor and oversee the implementation of the Assembly Business and programmes.

c) implement the Standing Orders respecting the scheduling or programming of the business of the Assembly and the functioning of the Committees of the Assembly;

d) determine the order in which the reports of Committees shall be debated in the Assembly;

e) make decisions and issue directives and guidelines to prioritize or postpone any business of the Assembly acting with the concurrence of the Leader of the Majority Party or the Leader of the Minority Party, as the case may be, and

f) Consider such matters as may from time to time arise in connection with the business of the Assembly and shall have and perform such powers and functions as are conferred on and ascribed to it by these Standing Orders or from time to time by the Assembly.

**Liaison Committee**

The Liaison Committee consists of the Chairperson of Committees as the chairperson and the chairpersons of all committees of the Assembly. The committee:

This committee also considers reports of Committee that have not been deliberated by the Assembly and reports to the Assembly on the consideration of such reports.

Its role is to examine:

a) guides and co-ordinates the operations, policies and mandates of all Committees

b) deliberates on and apportions the annual operating budget among the Committees

c) considers the programmes of all the Committees, including their need to travel and sit away from the precincts of Assembly

d) ensures that Committees submit reports as required by these Standing Order

e) determines, whenever necessary the committee or committees to deliberate on any matter

f) Gives such advice relating to the work and mandate of select committees as it may consider necessary;

**Watchdog Committees**

County Public Accounts and Investments Committee

The Public Accounts and Investments Committee is a watchdog committee.and has the following roles

a) The accounts showing the appropriations of the sum voted by the House to meet the public expenditure and of such other accounts laid before the House as the Committee may think fit.

b) The reports and accounts of all county public investments.

c) The reports, if any, of the Auditor General on the public investments; and

d) Whether the affairs of the public investments, are being managed in accordance with sound financial or business principles and prudent commercial practices.

The County Assembly is a law making organ that plays an oversight role on all county public establishments. The County Assembly is made up of: members elected by the registered voters

of the wards; special seat members; number of members of marginalized groups, including persons with disabilities and the youth; and the speaker who is an ex-officio member.

**Functions of the county Assembly**

a) representation of the people, delegated authority to approve and oversight on behalf of the electorates;

b) make laws that are necessary for the effective performance of the functions and exercise of the powers of the county government;

c) approve and oversight the County Integrated Development Plan; and the Annual development Plan

d) approve and oversight county budget and expenditure;

e) approve and oversight over the implementation of development projects and programmes by the county executive; and

approve and oversight over plans and policies for the management and exploitation of county resources

## Performance of key development projects

Since its inception the County Assembly of Nyandarua operated from rented premises of PCEA church Olkalou. The office of the Speaker, Chamber as well as committee meetings were being held in tiny cubicles and this greatly hindered the efficient and effective operations in the County Assembly as the environment within which the County Assembly operated from was not conducive

In March 2017, the County Assembly completed the construction of an ultra-modern chambers complete with the speaker's and Clerk's offices as well as staff offices. This reduced greatly the cost of renting the office space as well as improving on staff performance in facilitating the members of the county Assembly discharge their key constitutional mandates.

| Challenges and Recommended Way Forward |
| --- |
| During the FY 2016/2017 the County Assembly of Nyandarua experienced various challenges while carrying out its mandates. These challenges included; inadequate staff in some departments, inadequate physical infrastructure and office space, inadequate budgetary allocation, inadequate technical capacity of members and staff, unhealthy competition among members, inadequate funding from the National Government, Creation of too much bureaucratic processes and approvals from the OCoB, the National Treasury, SRC and CBK. There are plans underway to address some of the challenges which include sufficient training for the members as well as the staff, construction of an office block that will afford enough working space for staff and thus enhancing efficiency in operations by virtue of providing conducive working environment. |

**Clerk of the County Assembly**

**Sign**.....27th Sept.2017.

## STATEMENT OF MANAGEMENT RESPONSIBILITIES

Section 164 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer of a County Government Entity to prepare financial statements in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board

The Clerk of the County Assembly is responsible for the preparation and presentation of the County Assembly's financial statements, which give a true and fair view of the state of affairs of the County Assembly for the year ended on 30th June 2017. This responsibility includes; maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the County Assembly; designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; safeguarding the assets of the County Assembly; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

The Clerk accepts responsibility for the County Assembly's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Clerk is of the opinion that the County Assembly's financial statements give a true and fair view of the state of the County Assembly's transactions for the year ended 30th June 2017, and of its financial position as at that date. The Clerk further confirms the completeness of the accounting records maintained for the County Assembly which have been relied upon in the preparation of the its financial statements as well as the adequacy of the systems of internal financial control.

The Clerk confirms that the County Assembly has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the County Assembly's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Clerk confirms that the County Assembly's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

**Approval of the financial statements**

The County Assembly's financial statements were approved and signed by the Clerk of the County Assembly on 27th Sept. 2017.

Clerk of the County Assembly

REPUBLIC OF KENYA

Telephone: +254-20-342330
Fax: +254-20-311482
E-mail: oag@oagkenya.go.ke
Website: www.oagkenya.go.ke

P.O. Box 30084-00100
NAIROBI

# OFFICE OF THE AUDITOR-GENERAL

## REPORT OF THE AUDITOR-GENERAL ON COUNTY ASSEMBLY OF NYANDARUA FOR THE YEAR ENDED 30 JUNE 2017

REPORT ON THE FINANCIAL STATEMENTS

### Qualified Opinion

I have audited the accompanying financial statements of County Assembly of Nyandarua set out on pages 14 to 37, which comprise the statement of financial assets as at 30 June 2017, and the statement of receipts and payments, statement of cash flows and statement of comparative budget and actual amounts; recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of County Assembly of Nyandarua as at June 30, 2017, and (of) its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012.

In addition, as required by Article 229(6) of the Constitution, except for the matters described in the Basis for Qualified Opinion and Other Matter sections of my report, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public money has not been applied lawfully and in an effective way.

### Basis for Qualified Opinion

#### 1.0 Compensation of Employees

Note 4 to the financial statements for the year ended 30 June 2017 reflects compensation of employees figure of Kshs.244,482,858 which includes personal allowances paid as part of salary expenditure of Kshs.83,939,073. The balance of Kshs.83,939,073 includes an amount of Kshs.31,073,600 paid as sitting allowances to Members of the County Assembly. These allowances were processed outside the Integrated Payroll and Personnel Data(IPPD) system. The management has not given reasons for the failure to process the benefits through IPPD payroll system. Further, no documentary evidence was provided in support of the payments.

Consequently, the accuracy and validity of compensation of employees expenditure of Kshs.244,482,858 for the year ended 30 June 2017 could not be confirmed.

## 2.0 Use of Goods and Services

The statement of receipts and payments for the year ended 30 June 2017 reflects use of goods and services expenditure of Kshs.245,991,582. The following observations were made on the expenditure:

### 2.1 Domestic Travel and Subsistence

Note 5 to the financial statements for the year ended 30 June 2017 reflects domestic travel and subsistence expenditure of Kshs.126,465,268 out of which Kshs.4,865,000 is in respect to subsistence allowance to Members of the County Assembly Committee of the whole house for committee meeting organize to review and scrutinize the Annual Development Plan for 2017/2018 at Lake Naivasha Resort on 26-30 September 2016. However, a similar payment had been made to Assembly Committee on Trade, Industrialization, Co-operatives and Enterprise Development by the County Executive in which the same MCAs are also members and received the allowances. Further, scrutiny of the sitting allowance register revealed that some members were paid sitting allowances for separate sittings held within the same period when they were supposed to be in Naivasha. It was not explained how a member could be in two meetings running concurrently in different places. In addition, such routine activities would have been more prudently held within the County Assembly offices and premises.

Consequently, the propriety, validity and value for money of the domestic travel expenses of Kshs.4,865,000 incurred during the year ended 30 June 2017 could not be confirmed.

### 2.2 Lack of Prudence in Use of Public Funds

#### 2.2.1 Daily Subsistence Allowance

Included in the balance of domestic travel and subsistence of Kshs.126,465,268 for the year ended 30 June 2017 as disclosed in Note 5 to the financial statements is Kshs.16,502,100 in respect to various Assembly committee activities during the year conducted in locations away from the Assembly premises. The activities included writing reports, scrutinizing pending bills and discussing Auditor General's report in the seminars, workshops and retreats or reviewing budget implementation among others which could have been done economically and prudently from County Assembly offices and premises established for such routine activities so as to save on subsistence allowances and hotel charges.

Therefore, it has not been possible to confirm that the County Assembly obtained value-for-money on domestic travel and subsistence expenditure of Kshs.16,502,100 for the year ended 30 June 2017.

### 2.2.2 Hospitality Supplies and Services

Included in the use of goods and services figure of Kshs.245,991,582 as disclosed in Note 5 to the financial statements is hospitality supplies and services expenditure of Kshs.40,517,739. The figure of Kshs.40,517,739, includes an expenditure of Kshs.7,608,910 towards hire of conference facilities for various Assembly committee activities. As indicated above, the activities included writing reports, scrutinizing pending bills and discussing Auditor General's report in seminars, workshops and retreats. The meetings were held away from the Nyandarua county Assembly instead of doing so from the County premises established for such activities. The hire of facilities appears excessive and prone to abuse.

Consequently, it has not been possible to confirm that the County Assembly obtained value-for-money from the meetings and conferences.

### 3.0 Fuel and Lubricants

Note 5 to the financial statements reflect an amount of Kshs.5,946,077 in respect of fuel and lubricants for the year ended 30 June 2017. Records presented for audit indicate that the amount was paid to two companies contracted to supply fuel in bulk to the county assembly during 2016/2017 financial year. However, the County Assembly did not maintain fuel register to record fuel purchased, consumption and running balances at any given time.

Under the circumstances, the propriety of fuel and lubricants expenditure of Kshs.5,946,077 for the year ended 30 June 2017 could not be confirmed.

### 4.0 Payment to County Assemblies Forum

Note 5 to the financial statements reflects payments totaling Kshs.15,305,884 in respect of other operating expenses. Included in the balance is payment of Kshs.2,500,000 towards County Assemblies forum. However, the payment was not based on policy or regulations approved by the County Assembly to govern such contributions. Consequently, the propriety of the expenditure of Kshs.2,500,000 incurred during the year ended 30 June 2017 could not be ascertained.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent ofCounty Assembly of Nyandarua in accordance with ISSAI 30 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the matters described in the

Basis for Qualified Opinion and Other Matter sections, I have determined that there are no Key Audit Matters to communicate in my report.

**Other Matter**

## 1.0 Overall Budget Performance

During the financial year ended 30 June 2017, Nyandarua County Assembly had approved budget of Kshs.810,500,445 comprising of Kshs.603,706,532 (77%) allocated to the recurrent vote and Kshs.206,793,913 (23%) to development vote. The summary statement of appropriation; recurrent and development combined reflected overall expenditure totaling Kshs.747,634,205 or 92% absorption rate as follows:

| Vote | 2016/2017 Budgeted Amount-Kshs. | 2016/2017 Actual Expenditure Kshs. | Under Absorption-Kshs. | % Under Absorption |
|---|---|---|---|---|
| Development vote | 206,793,913 | 175,419,014 | 31,374,899 | 15 |
| Recurrent vote | 603,706,532 | 572,215,191 | 31,491,341 | 5 |
| **Total** | **810,500,445** | **747,634,205** | **62,866,240** | **8** |

As the table indicate, the County Assembly did not utilize Kshs.62,866,240 or 8% of its budget, which negatively impact on service delivery to the public.

## 2.0 Recurrent Budget

Nyandarua County Assembly had a recurrent budget of Kshs.603,706,532 and it spent Kshs.572,215,191 resulting in under expenditure of Kshs.31,491,341 or 5% of the budget as follows:

| Item | 2016/17 Budget Kshs. | 2016/2017 Actual Expenditure-Kshs. | Under expenditure Kshs |
|---|---|---|---|
| Compensation of Employees | 251,963,483 | 244,482,858 | 7,480,625 |
| Use of Goods and Services | 268,274,176 | 245,991,582 | 22,282,594 |
| Transfer to other Government entities | 43,413,763 | 43,413,763 | 0 |
| Social security benefits | 16,049,978 | 16,049,978 | 0 |
| Acquisition of Assets | 24,005,132 | 22,277,010 | 1,728,122 |
| **Total** | **603,706,532** | **572,215,191** | **31,491,341** |

The under-expenditure implies that planned projects were not implemented thereby curtailing services to the residents of Nyandarua County.

## 2.0 Acquisition of assets

### 2.1 Proposed Completion of Facilities at the County Assembly Office. Provisional Sums

Included in the acquisition of assets figure of Kshs.197,696,024 is construction of buildings worth Kshs.175,419,014 as disclosed in Note 10 to the financial statements, out of which Kshs.46,869,935 was paid to a construction company for completion of facilities at the existing Nyandarua County Assembly premises. Records indicate that tender ref. No. NCA/T/2/2016–2017 was awarded on 24 November 2016 to a construction company at a contract sum of Kshs.70,000,000. The scope of works included boardroom partitioning (2nd Floor), painting and decorations, floor finish, timber decking, wall finish, acoustic padding to walls, fire hose reel system and supply of furniture. However, included in the contract sum, is provisional sums in respect of preliminaries (Kshs.2,343,000), extra furniture requirements (Kshs.1,000,000) and contingencies (Kshs.10,000,000) totaling Kshs.20,143,000 or 29% of the total contract sum. These absolute provisional sums therefore were not competitively tendered for by the bidders. No explanation was provided for the failure to procure the works through a competitive process.

Further, the contract signed on 24 November 2016 did not indicate timelines for completion and milestones to be achieved in the contract. It was also noted that performance security was not provided by the winning bidder as security for contract performance. A site visit carried out in February 2018 revealed that the works were incomplete while an amount of Kshs.46,869,635 had been paid representing about 70% of the contract sum.

**Initial Contracts**

Information available indicates that phase one of the initial contract for the construction of the County Assembly premises was awarded in 2013/2014 period for Kshs.22,960,205. Further, records of tender committee and award minutes revealed that the second phase of the completion of the building was awarded to a construction company in 2015 at a contract sum of Kshs.104,796,920 and the total contract sum had been paid as at 30 June 2016.

However, bills of quantities and drawings in support of the works carried out in phase one and phase two of the contracts were not provided for audit verification. It has not been possible therefore to confirm scope of works executed in the two phases to avoid possible duplication and overlap of works and payments

Consequently, the propriety of the expenditure of Kshs.46,869,635 incurred on construction of buildings during the year could not be confirmed.

## 2.2 Completion of Boundary Walls and Entrance Gate

Included in the acquisition of assets figure of Kshs.197,696,024 as disclosed in note 10 to the financial statements is construction of buildings of Kshs.175,419,014 out of which Kshs.27,902,341 was paid to a construction company during the year under review for construction of boundary wall and entrance gate at the County assembly. Records of the county assembly indicate that contract No. NCA/T/3/2016-2017 was awarded to the company on 24 November 2016 at a contract sum of Kshs.34,915,266. However, bill of quantities issued by the county assembly for tendering contained absolute provisional sums of Kshs.7,337,000 or 21% of the contract sum which were not quantified for valuation and therefore was not competitively procured. Further, contract agreement, interim and completion certificates, progress reports and structural drawings for the construction were not made available for audit review. A physical verification of the project in the month of February 2018 revealed that the works were incomplete and the contractor was not on site. Consequently, the propriety and regularity of the expenditure of Kshs.27,902,341 so far paid to the firm for the year ended 30 June 2017 could not be confirmed.

## 2.3 Completion of External Works

Included in the acquisition of assets figure of Kshs.197,696,024 as disclosed in note 10 to the financial statements is construction of buildings of Kshs.175,419,014 out of which Kshs.35,285,077 was paid to a contractor for construction of driveway and parking , paved areas and soft landscaping county assembly ground. The contract reference No. NCA/4/2016–2017 was awarded to the company at a contract price of Kshs.42,827,200 on 15th December 2016.

Similarly and as indicated above, the signed contract contained provisional sums amounting to Kshs.7,100,000 (16 % of contract sum) which was not competitively tendered for.
Further, the construction works was to take seven weeks commencing 15 December 2016 and was therefore expected to be completed on 4 February 2017. An inspection carried out in February 2018 confirmed that the project was incomplete while contract period had expired. Although as at the time of this audit the contractor was still on site, it is not clear whether extension of contract period was granted.

As a result, the propriety of expenditure of Kshs.35,285,077 for the year ended 30 June 2017, could not be confirmed.

## 3.0 Pending Bills

Note 18.1 and 18.2 to the financial statements reflect pending accounts payable and pending staff payables balance of Kshs.55,323,875 and Kshs.7,366,706 respectively. However, a list attached to these financial statements of pending bills in respect of pending accounts payables total Kshs.62,826,126 against reflected balance of Kshs.55,323,875 resulting in unexplained and unreconciled variance of Kshs.7,502,251.

Further, had the bills been paid and the expenditure charged to the accounts for the year under review, the surplus of Kshs.1,582,558 reflected in the statement of receipts and payments would have decreased to a deficit of Kshs.61,297,568 an indication that the management entered into financial commitments for which no resources were available contrary to section 135 (1) of the Public Finance Management Act, 2012 which requires the County Assembly not to spend money that has not been appropriated. The bank balances of Kshs.16,477,576 as at 30 June 2017 is also inadequate to cover the pending bills.

Consequently, the propriety, accuracy and completeness of the pending bills as at 30 June 2017 could not be ascertained.

**Responsibilities of Management and those charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the County Assembly`s ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless the management either intends to liquidate the County Assembly or to cease operations, or have no realistic alternatives but to do so.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

Those charged with governance are responsible for overseeing the Assembly's financial reporting process.

**Auditor-General's Responsibilities for the Audit of the Financial Statements**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances and for the purpose of giving an assurance on the effectiveness of the Assembly's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.

- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the County Assembly's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the County Assembly to cease to continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the County Assembly to express an opinion on the financial statements.

- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

**FCPA Edward R. O. Ouko, CBS**
**AUDITOR-GENERAL**

**Nairobi**

**16 July 2018**

## III. STATEMENT OF RECEIPTS AND PAYMENTS

| | Note | 2016/17 Kshs | 2015/16 Kshs |
|---|---|---|---|
| **RECEIPTS** | | | |
| Transfers from the County Treasury/Exchequer Releases | 1 | 749,216,763 | 695,541,566 |
| Proceeds from Sale of Assets | 2 | - | - |
| Other Receipts | 3 | - | - |
| **TOTAL RECEIPTS** | | **749,216,763** | **695,541,566** |
| **PAYMENTS** | | | |
| Compensation of Employees | 4 | 244,482,858 | 264,722,470 |
| Use of goods and services | 5 | 245,991,582 | 261,508,637 |
| Subsidies | 6 | - | - |
| Transfers to Other Government Entities | 7 | 43,413,763 | 25,000,000 |
| Other grants and transfers | 8 | - | - |
| Social Security Benefits | 9 | 16,049,978 | 27,685,863 |
| Acquisition of Assets | 10 | 197,696,024 | 85,536,528 |
| Finance Costs | 11 | - | - |
| Other Payments | 12 | - | - |
| **TOTAL PAYMENTS** | | **747,634,205** | **664,453,498** |
| **SURPLUS/DEFICIT** | | **1,582,558** | **31,088,068** |

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 27th Sept 2017 and signed by:

Clerk of the Assembly
Godfrey Nderi Ndiani

Principal Finance Officer – County Assembly
Charles Wahinya Wambui
ICPAK Member Number:8772

## IV. STATEMENT OF FINANCIAL ASSETS AND LIABILITIES

| | Note | 2016/2017 Kshs | 2015/16 Kshs |
|---|---|---|---|
| **FINANCIAL ASSETS** | | | |
| **Cash and Cash Equivalents** | | | |
| Bank Balances | 13A | 16,477,576 | 44,116,138 |
| Cash Balances | 13B | - | - |
| **Total Cash and cash equivalents** | | **16,477,576** | **44,116,138** |
| Accounts receivables – Outstanding Imprests | 14 | 2,109,230 | - |
| **TOTAL FINANCIAL ASSETS** | | **18,586,806** | **44,116,138** |
| **FINANCIAL LIABILITIES** | | | |
| Accounts Payables – Deposits and retentions | 15 | 17,004,247 | 13,028,070 |
| **NET FINANCIAL ASSETS** | | **1,582,559** | **31,088,068** |
| **REPRESENTED BY** | | | |
| **Fund balance b/fwd** | 16 | | - |
| **Surplus/Deficit for the year** | | 1,582,559 | 31,088,068 |
| **NET FINANCIAL POSITION** | | **1,582,559** | **31,088,068** |

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 27th Sept. 2017 and signed by:

Clerk of the Assembly
Godfrey Nderi Ndiani

Principal Finance Officer – County Assembly
Charles Wahinya Wambui
ICPAK Member Number: 8772

## V. STATEMENT OF CASH FLOWS

| | Note | 2016/17 Kshs | 2015/16 Kshs |
|---|---|---|---|
| **CASH FLOWS FROM OPERATING ACTIVITIES** | | | |
| **Receipts from operating income** | | | |
| **Transfers from the County Treasury/Exchequer Releases** | 1 | **749,216,763** | **695,541,566** |
| Other Receipts | 3 | - | - |
| **Payments for operating expenses** | | | |
| Compensation of Employees | 4 | -244,482,858 | -264,722,470 |
| Use of goods and services | 5 | -245,991,582 | -261,508,637 |
| Subsidies | 6 | - | - |
| Transfers to Other Government Entities | 7 | -43,413,763 | -25,000,000 |
| Other grants and transfers | 8 | - | - |
| Social Security Benefits | 9 | -16,049,978 | -27,685,863 |
| Finance Costs | 11 | - | - |
| Other Payments | 12 | - | - |
| **Adjusted for:** | | | |
| Increase in retention | 17 | -17,004,247 | - 13,028,070 |
| Increase in Imprests and Staff advances | | 2,109,230 | 50,000 |
| **Net cash flows from operating activities** | | **214,173,599** | **129,652,666** |
| **CASHFLOW FROM INVESTING ACTIVITIES** | | | |
| Proceeds from Sale of Assets | 2 | - | - |
| Acquisition of Assets | 10 | - 197,696,024 | -85,536,528 |
| **Net cash flows from investing activities** | | **-197,696,024** | **-85,536,528** |
| **NET INCREASE IN CASH AND CASH EQUIVALENTS** | | **16,477,575** | **44,116,138** |
| **Cash and cash equivalent at BEGINNING of the year** | 13 | - | - |
| **Cash and cash equivalent at END of the year** | | **16,477,575** | **44,116,138** |
| **As per the statement of assets and liabilities** | | **16,477,575** | **44,116,138** |

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 27th Sept. 2017 and signed by:

Clerk of the Assembly
Godfrey Nderi Ndiani

Principal Finance Officer – County Assembly
Charles Wahinya Wambui
ICPAK Member Number:8772

## VI. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT AND DEVELOPMENT COMBINED

| Receipt/Expense Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | % of Utilisation difference to final budget |
|---|---|---|---|---|---|
| | Kshs | Kshs | c=a+b | e=d-c | Kshs |
| **RECEIPTS** | | | | | |
| Exchequer Releases | 766,306,532 | 44,193,913 | 810,500,445 | 749,216,763 | 92.44% |
| Proceeds from Sale of Assets | - | - | - | - | - |
| Other Receipts | - | - | - | - | - |
| **TOTAL** | **766,306,532** | **44,193,913** | **810,500,445** | **749,216,763** | **92.44%** |
| **PAYMENTS** | | | | | |
| Compensation of Employees | 285,713,485 | -33,750,002 | 251,963,483 | 244,482,858 | 97.03% |
| Use of goods and services | 242,475,413 | 25,798,763 | 268,274,176 | 245,991,582 | 91.69% |
| Subsidies | | - | - | - | |
| Transfers to Other Government Entities | 53,413,763 | - 10,000,000 | 43,413,763 | 43,413,763 | 100% |
| Other grants and transfers | - | - | - | - | - |
| Social Security Benefits | 15,295,882 | 754,096 | 16,049,978 | 16,049,978 | 100% |
| Acquisition of Assets | 169,407,989 | 61,391,056 | 206,799,045 | 197,696,024 | 85.66% |
| Finance Costs | - | - | - | - | - |
| Other Payments | - | - | - | - | - |
| **TOTAL** | **766,306,532** | **44,193,913** | **810,500,445** | **747,634,205** | **92.24%** |

The entity financial statements were approved on 27th Sept - 2017 and signed by:

Clerk of the Assembly
Godfrey Nderi Ndiani

Principal Finance Officer – County Assembly
Charles Wahinya Wambui

ICPAK Member Number: 8772

## VII. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT

| Receipt/Expense Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | % of Utilisation difference to final budget |
|---|---|---|---|---|---|
| | Kshs | Kshs | c=a+b | e=d-c | Kshs |
| **RECEIPTS** | | | | | |
| Transfers from the County Treasury/Exchequer Releases | 616,306,532 | -12,600,000 | 603,706,532 | 572,216,763 | 94.78% |
| Proceeds from Sale of Assets | - | - | - | - | - |
| Other Receipts | - | - | - | - | - |
| **TOTAL** | **616,306,532** | **-12,600,000** | **603,706,532** | **572,216,763** | **94.78%** |
| **PAYMENTS** | | | | | |
| Compensation of Employees | 285,713,485 | -33,750,002 | 251,963,483 | 244,482,858 | 97.03% |
| Use of goods and services | 242,475,413 | 25,798,763 | 268,274,176 | 245,991,582 | 91.69% |
| Subsidies | | - | - | - | |
| Transfers to Other Government Entities | 53,413,763 | - 10,000,000 | 43,413,763 | 43,413,763 | 100% |
| Other grants and transfers | - | - | - | - | - |
| Social Security Benefits | 15,295,882 | 754,096 | 16,049,978 | 16,049,978 | 100% |
| Acquisition of Assets | 19,407,989 | 4,597,143 | 24,005,132 | 22,277,010 | 92.8% |
| Finance Costs | - | - | - | - | - |
| Other Payments | - | - | - | - | - |
| **TOTAL** | **616,306,532** | **-12,600,000** | **603,706,532** | **572,215,191** | **94.78%** |
| **Surplus/ Deficit** | **0** | **0** | **0** | **1,572** | **5.22%** |

The entity financial statements were approved on 27th Sept 2017 and signed by:

Clerk of the Assembly
Godfrey Nderi Ndiani

Principal Finance Officer – County Assembly
Charles Wahinya wambui
ICPAK Member Number: 8772

## VIII. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: DEVELOPMENT

| Receipt/Expense Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | % of Utilisation difference to final budget |
|---|---|---|---|---|---|
| | Kshs | Kshs | c=a+b | e=d-c | Kshs |
| **RECEIPTS** | | | | | |
| Transfers from the County Treasury/Exchequer Releases | 150,000,000 | 56,793,913 | 206,793,913 | 177,000,000 | 85.59% |
| Proceeds from Sale of Assets | - | - | - | - | - |
| Other Receipts | - | - | - | - | - |
| **TOTAL** | **150,000,000** | **56,793,913** | **206,793,913** | **177,000,000** | **85.59%** |
| **PAYMENTS** | | | | | |
| Compensation of Employees | - | - | - | - | - |
| Use of goods and services | - | - | - | - | - |
| Subsidies | - | - | - | - | - |
| Transfers to Other Government Entities | - | - | - | - | - |
| Other grants and transfers | - | - | - | - | - |
| Social Security Benefits | - | - | - | - | - |
| Acquisition of Assets | 150,000,000 | 56,793,913 | 206,793,913 | 175,419,014 | 84.83% |
| Finance Costs | - | - | - | - | - |
| Other Payments | - | - | - | - | - |
| **TOTAL** | **150,000,000** | **56,793,913** | **206,793,913** | **175,419,014** | **84.83%** |
| **SURPLUS/ DEFICIT** | **0** | **0** | **0** | **1,580,986** | **0.76%** |

The entity financial statements were approved on 27th sept. 2017 and signed by:

Clerk of the Assembly
Godfrey Nderi Ndiani

Principal Finance Officer – County Assembly
Charles Wahinya Wambui
ICPAK Member Number: 8772

## IX. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

| Legislation and oversight | Original Budget | Adjustments | Final Budget | Actual on comparable basis | Budget utilization difference |
|---|---|---|---|---|---|
| | 2016/2017 | | 2016/2017 | 30th June, 2017 | |
| | Kshs | Kshs | Kshs | Kshs | Kshs |
| 0722019999 | 766,306,532 | 44,193,913 | 810,500,445 | 747,634,205 | 92.24% |
| | | | | | |
| | | | | | |
| | | | | | |

## X. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

### 1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with Cash-basis IPSAS financial reporting under the cash basis of Accounting, as prescribed by the PSASB and set out in the accounting policy notes below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions. The statement of assets and liabilities, although not a requirement of the IPSAS Cash Standard, has been included to disclose information on receivables and payables.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the entity all values are rounded to the nearest Kenya Shilling. The accounting policies adopted have been consistently applied to all the years presented.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB.

### 2. Reporting entity

The financial statements are for the Nyandarua County Assembly. The financial statements encompass the reporting entity as specified in section 164 of PFM Act 2012.

### 3. Recognition of receipts and payments

#### a) Recognition of receipts

The County Assembly recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Assembly.

## SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Tax receipts**

Tax Receipts is recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received.

**Transfers from the Exchequer/ County Treasury**

Transfer from Exchequer is recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

**Other Receipts**

Other receipts relate to receipts such as tender fees among others. These are recognised in the financial statements when the associated cash is received.

**b) Recognition of payments**

The entity recognises all expenses when the event occurs and the related cash has actually been paid out by the entity.

**Compensation of employees**

Salaries and Wages, Allowances, Statutory Contribution for employees are recognized in the period when the compensation is paid.

**Use of goods and services**

Goods and services are recognized as payments in the period when the goods/services are consumed and paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

## SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Acquisition of fixed assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the consolidated financial statements.

**4. In-kind contributions**

In-kind contributions are donations that are made to the *entity* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *entity* includes such value in the statement of receipts and payments both as receipts and as an expense in equal and opposite amounts; otherwise, the contribution is not recorded.

**5. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

**Restriction on cash**

Restricted cash represents amounts that are limited /restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation.

Amounts maintained in deposit bank accounts are restricted for use in refunding third party deposits. As at 30th June 2017, this amounted to Kshs 17,004,247 compared to Kshs 13,028,070 in prior period as indicated on note 15. There were no other restrictions on cash during the year

6. **Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year is treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

7. **Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted and prescribed by the Public Sector Accounting Standards Board. Other liabilities including pending bills are disclosed in the financial statements.

8. **Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the entity fixed asset register a summary of which is provided as a memorandum to these financial statements.

9. **Pending bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment

of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the *entity* at the end of the year. Pending bill form a first charge to the subsequent year budget and when they are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

**10. Budget**

The budget is prepared on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *Nyandarua County Assembly's* budget was approved as required by Law .The original budget was approved by the County Assembly on 29th June 2016 for the period 1st July 2016 to 30 June 2017 as required by law. The supplementary budgets were passed twice during the year. A high-level assessment of the *entity's* actual performance against the comparable budget for the financial year under review has been included in the Statement of Comparison between actual and budgeted amounts included in these financial statements.

**11. Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**12. Subsequent events**

Events subsequent to submission of the financial year end financial statements to County Treasury and other stakeholders with a significant impact on the financial statements may be adjusted with the concurrence of the County Treasury.

**13. Errors**

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the

earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

## 14. Related party transactions

Related party transactions involve cash and in kind transactions with the National Government, National Government entities and County Government entities. Specific information with regards to related party transactions is included in the disclosure notes.

# XI. NOTES TO THE FINANCIAL STATEMENTS

## 1 Transfers from the County Treasury/Exchequer Releases

| | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| Transfers from the Exchequer for Q1 | 166,778,000 | 118,500,000 |
| Transfers from the Exchequer for Q2 | 170,705,000 | 176,712,862 |
| Transfers from the Exchequer for Q3 | 262,733,763 | 129,605,746 |
| Transfers from the Exchequer for Q4 | 149,000,000 | 270,722,958 |
| **Cumulative Amount** | **749,216,763** | **695,541,566** |

## 4 COMPENSATION OF EMPLOYEES

| | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| Basic salaries of permanent employees | 152,190,298 | 142,610,559 |
| Basic wages of temporary employees | - | |
| Personal allowances paid as part of salary | 83,939,073 | 114,750,182 |
| Personal allowances paid as reimbursements | | |
| Personal allowances provided in kind | - | |
| Pension and other social security contributions | 8,353,487 | 7,361,729 |
| Compulsory national social security schemes | | |
| Compulsory national health insurance schemes | | |
| Social benefit schemes outside government | | |
| Other personnel payments | | |
| **Total** | **244,482,858** | **264,722,470** |

## 5 USE OF GOODS AND SERVICES

| | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| Utilities, supplies and services | 323,221 | 248,630 |
| Communication, supplies and services | 2,354,285 | 2,168,185 |
| Domestic travel and subsistence | 126,465,268 | 121,853,913 |
| Foreign travel and subsistence | 5,379,343 | 10,794,838 |
| Printing, advertising and information supplies & services | 3,568,250 | 11,169,052 |
| Rentals of produced assets | 5,865,885 | 4,260,000 |
| Training expenses | 7,251,267 | 6,746,776 |
| Hospitality supplies and services | 40,517,739 | 34,504,222 |
| Insurance costs | 20,394,785 | 27,642,533 |
| Specialized materials and services | 992,600 | 1,146,050 |
| Office and general supplies and services | 4,611,044 | 4,264,933 |
| Fuel and lubricants | 5,944,097 | 3,996,212 |
| Other operating expenses | 15,345,488 | 25,162,414 |
| Routine maintenance – vehicles and other transport equipment | 5,305,884 | 4,254,029 |
| Routine maintenance – other assets | 1,672,426 | 3,296,850 |
| **TOTAL** | **245,991,582** | **261,508,637** |

## 7 TRANSFERS TO OTHER GOVERNMENT ENTITIES

| Description | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| | | |
| Transfers to Counties | | |
| County Assembly Staff Car loan and Mortgage fund | 43,413,763 | 25,000,000 |
| | | |
| **TOTAL** | **43,413,763** | **25,000,000** |

## 9 SOCIAL SECURITY BENEFITS

| | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| Government pension and retirement benefits | 16,049,978 | 27,685,863 |
| Social security benefits in cash and in kind | Xxx | xxx |
| Employer Social Benefits in cash and in kind | Xxx | xxx |
| | | |
| **Total** | **16,049,978** | **27,685,863** |

## 10 ACQUISITION OF ASSETS

| **Non Financial Assets** | **2016/17** | **2015/16** |
|---|---|---|
| | **Kshs** | **Kshs** |
| Purchase of Buildings | xxx | xxx |
| Construction of Buildings | 175,419,014 | 58,901,755 |
| Purchase of Vehicles and Other Transport Equipment | - | 11,363,910 |
| Overhaul of Vehicles and Other Transport Equipment | xxx | xxx |
| Purchase of Household Furniture and Institutional Equipment | xxx | xxx |
| Purchase of Office Furniture and General Equipment | 981,680 | - |
| Purchase of ICT Equipment, Software and Other ICT Assets | 4,429,867 | 5,941,470 |
| Purchase of Specialised Plant, Equipment and Machinery | - | 71,200 |
| Research, Studies, Project Preparation, Design & Supervision | 16,865,463 | 9,258,193 |
| **Total** | **197,696,024** | **85,536,528** |

## 13 A BANK ACCOUNTS

| Name of Bank, Account No. & Currency | Indicated whether recurrent or development | 2016/17 | 2015/16 |
|---|---|---|---|
| | | Kshs | Kshs |
| *Central Bank Account No.1000250135* | Development Account | 1,580,987 | 44,098,245 |
| *Central Bank Account No. 1000239743* | Recurrent Account | 14,896,589 | 17,893 |
| **Total** | | **16,477,576** | **44,116,138** |

## 14 ACCOUNTS RECEIVABLE

| | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| Government Imprests | 2,109,230 | 50,000 |
| Clearance Accounts | Xxx | Xxx |
| Staff Advances | Xxx | Xxx |
| Other Advances | Xxx | Xxx |
| **Total** | **2,109,230** | **50,000** |

**See Annex 6 for a detailed analysis of the outstanding imprests.*

## 15 ACCOUNTS PAYABLE

| | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| Deposits and Retentions | 17,004,247 | 13,028,070 |
| **Total** | **17,004,247** | **13,028,070** |

## DISCLOSURE NOTES

### 18.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

| | 2016/17 | 2015/16 |
|---|---|---|
| | Kshs | Kshs |
| Construction of buildings | 38,540,076 | 44,600,000 |
| Construction of civil works | Xxx | xxx |
| Supply of goods | 2,968,275 | xxx |
| Supply of services | 13,815,524 | xxx |
| **Total** | **55,323,875** | **xxx** |

### 18.2: PENDING STAFF PAYABLES (See Annex 2)

| NAME | 2016/2017 |
|---|---|
| MOSES KINYUA MBUTHIA | 82,000.00 |
| AMOS WAWERU MACHARIA | 43,700.00 |
| JOHN MAINA MURIU | 291,800.00 |
| PETER GITHAE MUHIA | 402,400.00 |
| MOSES MWANGI MWANGI | 125,400.00 |
| ROSEJOY NKATHA | 131,600.00 |
| STEPHEN MURIITHI WAIRIMU | 112,000.00 |
| SIMON NJOGU MWAURA | 133,000.00 |
| GIDEON MUKIRI | 100,800.00 |
| JOHN MATHENGE LEKTARI | 84,000.00 |
| CHARLES KIMANI KAHARI | 84,000.00 |
| STANLEY KIMERIA | 140,000.00 |
| ELIZABETH WANJIKU MUTHUI | 73,500.00 |
| ELIZABETH NJERI NGARUIYA | 41,400.00 |
| DANIEL MUCHERU MWANIKI | 175,900.00 |
| ABRAHAM KIRUNGA | 62,000.00 |
| MARTHA WACUKA NDUNGU | 22,400.00 |
| PETER MAINA MARIRU | 50,700.00 |
| MARGARET WAIRIMU WAITHAKA | 115,500.00 |
| DORCAS KARANJA | 28,000.00 |

| | |
|---|---|
| NAOMI WANGUI KIENJE | 5,650.00 |
| BENJAMIN GATONGA | 33,600.00 |
| STEPHEN MWANGI KAIRU | 117,600.00 |
| JOSEPH MACHARIA MWANGI | 7,000.00 |
| PHILIP KIMONE KARIUKI | 67,200.00 |
| SAMUEL IRUNGU KIGOTHO | 16,800.00 |
| DENNIS ADUNGO | 210,700.00 |
| LEWIS PETER NJENGA KARIRU | 11,200.00 |
| JOHN KABUE KAHINGA | 98,000.00 |
| FAITH KAMORI | 138,650.00 |
| BENARD KIBOI GITONGA | 86,800.00 |
| GLADYS NYAWIRA KARUIRU | 1,000.00 |
| PETER G KARANU | 28,000.00 |
| SAMUEL GICHEHA NG'ANG'A | 70,000.00 |
| JOEL GICHEHA | 51,800.00 |
| AURELIA WANJIRU | 73,500.00 |
| CHRISTABEL NJERI GITU | 2,800.00 |
| MISHECK WAWERU NJIHIA | 210,700.00 |
| SALOME MURIUKI | 25,200.00 |
| FAITH GATHIGIA MUCHIRI | 2,800.00 |
| GRACE NJERI NG'ANG'A | 128,800.00 |
| MERCY WANJIRU | 44,800.00 |
| NANCY WACEKE | 44,800.00 |
| PETER WAWERU KAMAU | 56,000.00 |
| JAYNE WARWATHIA | 89,900.00 |
| CHARLES MAINA EUNICE | 69,300.00 |
| BENSON NGUGI NJOGU | 177,906.00 |
| SUSAN WAIRIMU KARAYA | 12,600.00 |
| LEAH WANJIRU WANDERI | 84,000.00 |
| JAMES MAINA MURINGA | 67,500.00 |
| STANELY KANYI | 80,300.00 |
| MIRIAM WANGUI | 7,850.00 |
| MARY W KIBARI | 92,400.00 |
| NJIHIA KING'ORI | 25,900.00 |
| LEAH NJOKI WANJIKU | 39,900.00 |
| PETERSON NDEGWA | 53,200.00 |
| ANTHONY MUCHAI KARIUKI | 25,200.00 |
| BONIFACE WAWERU RIMUI | 37,350.00 |

| | |
|---|---|
| JUDY NYAMBURA KINYUA | 2,800.00 |
| EDWARD GACHIU GITAU | 122,350.00 |
| GLADYS WANJIRU MATHENGE | 11,200.00 |
| GEORGE KAMUNYA WANG'OMBE | 159,600.00 |
| JOSPHINE WAKIURU | 56,000.00 |
| HON NDERI NDIANI | 238,000.00 |
| **TOTAL** | **5,402,256** |

| **MCA NAME** | **AMOUNT** |
|---|---|
| HON DAVID NDIRANGU NGIGI | 98,000.00 |
| HON TERESIAH NJOKI KAMAU | 35,000.00 |
| HON JANE MUTHONI MWATHE | 3,500.00 |
| HON SULEIMAN KIHIKA KIMANI | 126,000.00 |
| HON NANCY WAMBUI NG'ANG'A | 94,500.00 |
| HON JOYCE NYAMBURA NG'ANG'A | 64,400.00 |
| HON PETER MWANGI MAINA | 59,500.00 |
| HON PETER WAHOME KAMOCHE | 14,000.00 |
| HON PAUL KIRUKA MBURU | 32,900.00 |
| HON ANN WAITHIRA KIONERO | 56,000.00 |
| HON RAHAB WANJIHIA | 32,900.00 |
| HON SILVESTER KAGIRI MWANGI | 89,600.00 |
| HON KARIUKI MUCHIRI | 150,500.00 |
| HON JOHN GITHINJI MWANIKI | 56,000.00 |
| HON JOHN KIERU WAMBUI | 10,500.00 |
| HON MARGARET WAMUYU WAMBUGU | 101,500.00 |
| HON JOSHUA MUREITHI MUIGAI | 61,000.00 |
| HON SAMUEL KIMANI GACHUHI | 5,000.00 |
| HON DORCAS NYAMBURA KIHARA | 60,900.00 |
| HON MICHAEL NJOROGE KIRUMBA | 75,500.00 |
| HON JAMES WAHOME NDEGWA | 207,900.00 |
| HON MOSES MWICHIGI KAHUHU | 31,500.00 |
| HON BETH WAHITO NJOROGE | 56,000.00 |
| HON REBECCA NYANGATI WERU | 3,000.00 |
| HON PATRICIA WANJUGU NJOROGE | 56,000.00 |
| HON PETER GITHINJI NGUMBA | 39,200.00 |
| HON EDINALD WAMBUGU KING'ORI | 151,450.00 |
| HON SAMUEL MWANGI THUITA | 59,100.00 |
| HON PETER NJOROGE KAIRU | 33,600.00 |
| HON THIRIKWA KAMAU | 99,500.00 |
| **TOTAL** | **1,964,450** |

**Clerk of the County Assembly**

Sign.....

Date.....27/9/17.

## XII. ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

| Asset class | Historical Cost b/f (Kshs) 2015/2016 | Additions during the year (Kshs) | Disposals during the year (Kshs) | Historical Cost c/f (Kshs) 2016/2017 |
|---|---|---|---|---|
| Land | | | | |
| Buildings and structures | 115,300,000 | 175,419,014 | | 290,719,014 |
| Transport equipment | 41,827,551 | - | | 41,827,551 |
| Office equipment, furniture and fittings | 10,529,135 | 981,680 | | 11,510,815 |
| ICT Equipment, Software and Other ICT Assets | 10,506,190 | 4,429,867 | | 14,936,057 |
| Other Machinery and Equipment | | | | |
| Heritage and cultural assets | | | | |
| Intangible assets | | | | |
| Other assets | 9.,258,193 | 16.865,463 | | 26,123,656 |
| **Total** | 187,421,069 | 197,696,024 | | 385,117,093 |

## XIII. ANNEX 5 – ANALYSIS OF OUTSTANDING IMPREST

***Government Imprest Holders***

| *Name of Officer or Institution* | *Date Imprest Taken* | *Amount Taken* | *Amount Surrendered* | *Balance* |
|---|---|---|---|---|
| | | *Kshs* | *Kshs* | *Kshs* |
| *Charles Wahinya Wambui* | *21/06/2017* | 405,000 | 0 | 405,000 |
| *Peter Gichina Karanu* | 02/05/2017 | 175,000 | 0 | 175,000 |
| *Peter Gichina Karanu* | 21/06/2017 | 400,000 | 0 | 400,000 |
| *John Matherge Lektari* | 12/10/2016 | 141,230 | 0 | 141,230 |
| *Nancy Waceke Muthee* | 11/08/2016 | 300,000 | 0 | 300,000 |
| *Nancy Waceke Muthee* | 30/06/2017 | 300,000 | 0 | 300,000 |
| *Dominic Chege Wacera* | 29/06/2017 | 200,000 | 0 | 200,000 |
| *Moses Kinyua Mbuthia* | 14/12/2016 | 50,000 | 0 | 50,000 |
| *Peterson Kamunya Ndegwa* | 02/06/2017 | 78,000 | 0 | 78,000 |
| *Mercy Wanjiru Muthoni* | 12/10/2016 | 60,000 | 0 | 60,000 |
| ***Total*** | | | | **2,109,230** |

## XIV. ANNEX 6 – BANK RECONCILIATION/FO 30 REPORT

*(Attach FO 30 Report from IFMIS)*

NYANDARUA COUNTY ASSEMBLY
PENDING BILLS AS AT 30 JUNE 2017

| | SUPPLIER | AMOUNT | TOTALS |
|---|---|---|---|
| 1 | MASADA HOTEL | 953,006.90 | |
| 2 | ABERDARE HOTEL | 105,000.00 | |
| 3 | CRAYFISH | 126,034.48 | |
| 4 | TOP CLIFF | 213,155.24 | |
| 5 | K.S.G | 131,510.00 | |
| 6 | C.P.S.T | 404,703.00 | |
| 7 | THE MOOD | 18,000.01 | |
| 8 | LAKE NAIVASHA | 172,799.97 | |
| 9 | COOL RIVERS | 83,017.25 | |
| 10 | STEM | 54,000.00 | |
| 11 | TRANQUIL | 12,750.00 | |
| 12 | MIALE | 278,999.97 | |
| 13 | SWEET LAKE RESORT | 102,920.67 | |
| 14 | LEX COMMUNICATIONS | 74,820.00 | |
| 15 | STAR | 1,110,599.30 | |
| 16 | SAUTI | 67,725.00 | |
| 17 | NATION NEWSPAPER | 279,559.08 | |
| 18 | JOSEPH KAGOTHO | 34,600.00 | |
| 19 | KENYA LITERATURE BERUEU | 346,236.80 | |
| 20 | KATA KIU | 33,300.00 | |
| 21 | GENERAL MOTORS | 124,773.00 | |
| 22 | FAST CHOICE | 36,500.00 | |
| 23 | GATUNG'ANG'A MOTORS | 47,000.00 | |
| 24 | KARSON MOTORS | 250,817.00 | |
| 25 | SEAS MOTORS | 17,400.00 | |
| 26 | THIKA MOTOR DEALERS | 229,168.75 | |
| 27 | ANISON | 35,000.00 | |
| 28 | MONROTWO | 65,000.00 | |
| 29 | FLY BEYOND AFRICA | 374,080.00 | |
| 30 | KENFARM | 137,240.00 | |
| 31 | PERRIS COMPUTERS | 96,390.00 | |
| 32 | KEYSMATT | 800.01 | |
| 33 | CITEL COMMUNICATION | 38,000.00 | |
| 34 | GILDEN ENTERPRISES | 87,500.00 | |
| 35 | COPY CAT | 494,241.20 | |
| 36 | JAYNET PRINTERS | 348,460.00 | |
| 37 | RIMEA | 239,160.00 | |
| 38 | SIMSNET | 192,892.00 | |
| 39 | OPTIMAL COMPANY | 85,931.50 | |
| 40 | SUPERSHINE ENTERPRISES | 110,400.00 | |
| 41 | STEVE DESIGN | 1,182,520.00 | |
| 42 | ACCESS KENYA | 707,020.00 | |
| 43 | RENTOKIL | 33,686.40 | |
| 44 | NYINGI WANJIRU & CO | 834,000.00 | |
| 45 | MIRUGI KARIUKI & CO | 1,300,000.00 | |
| 46 | GITHINJI KIMAMO & CO | 1,500,000.00 | |
| 47 | NITA | 236,000.00 | |
| 48 | COMPUTER LINK DISTRIBUTORS | 330,333.00 | |
| 49 | AFRICAN BOOK LTD | 230,000.00 | |
| 50 | NSSF | 721,140.00 | |
| 51 | NJIRU ADVOCATES | 1,300,000.00 | |
| 52 | KAMITI PRISON | 350,000.00 | |
| 53 | VICTORY TRADING COMPANY | 218,080.00 | |
| 54 | ALLOWANCES; MEMBERS | 2,095,550.00 | |
| 55 | ALLOWANCES; STAFF | 5,634,230.00 | |
| | **TOTAL RECURRENT** | | **24,286,050.52** |
| | **DEVELOPMENTS** | | |
| 56 | ZAINA BUILDERS CONSTRUCTION | 7,796,185.00 | |
| 57 | UMOA CONSTRUCTION (PHASE ONE) | 3,875,323.00 | |
| 58 | KENAFRIC | 8,427,989.00 | |
| 59 | UMOA PHASE TWO | 18,440,579.00 | |
| | TOTALS | | **38,540,076.00** |
| | **GRAND TOTAL** | | **62,826,126.52** |

| | ANNEX - ANALYSIS OF PENDING MCAs PAYABLES | | | | | |
|---|---|---|---|---|---|---|
| | Name of Staff | Job Group | Original Amount | Date Payable Contracted | Amount Paid To-Date | Outstanding Balance 2017 |
| | | | a | b | c | d=a-c |
| 1 | HON DAVID NDIRANGU NGIGI | | 1,185,300.00 | 30th June 2017 | 1,102,700.00 | 98,000.00 |
| 2 | HON TERESIAH NJOKI KAMAU | | 1,089,900.00 | 30th June 2017 | 1,057,700.00 | 35,000.00 |
| 3 | HON JANE MUTHONI MWATHE | | 938,300.00 | 30th June 2017 | 950,200.00 | 3,500.00 |
| 4 | HON SULEIMAN KIHIKA KIMANI | | 1,124,900.00 | 30th June 2017 | 1,014,300.00 | 126,000.00 |
| 5 | HON NANCY WAMBUI NG'ANG'A | | 1,516,864.00 | 30th June 2017 | 1,444,064.00 | 94,500.00 |
| 6 | HON JOYCE NYAMBURA NG'ANG'A | | 1,155,800.00 | 30th June 2017 | 1,106,800.00 | 64,400.00 |
| 7 | HON PETER MWANGI MAINA | | 1,096,300.00 | 30th June 2017 | 1,052,200.00 | 59,500.00 |
| 8 | HON PETER WAHOME KAMOCHE | | 769,400.00 | 30th June 2017 | 770,800.00 | 14,000.00 |
| 9 | HON PAUL KIRUKA MBURU | | 916,300.00 | 30th June 2017 | 898,800.00 | 32,900.00 |
| 10 | HON ANN WAITHIRA KIONERO | | 1,711,200.00 | 30th June 2017 | 1,641,100.00 | 56,000.00 |
| 11 | HON RAHAB WANJIHIA | | 1,400,100.00 | 30th June 2017 | 1,382,600.00 | 32,900.00 |
| 12 | HON SILVESTER KAGIRI MWANGI | | 1,204,900.00 | 30th June 2017 | 1,127,800.00 | 89,600.00 |
| 13 | HON KARIUKI MUCHIRI | | 2,465,764.00 | 30th June 2017 | 2,406,264.00 | 150,500.00 |
| 14 | HON JOHN GITHINJI MWANIKI | | 1,287,900.00 | 30th June 2017 | 1,247,300.00 | 56,000.00 |
| 15 | HON JOHN KIERU WAMBUI | | 1,015,000.00 | 30th June 2017 | 1,021,400.00 | 10,500.00 |
| 16 | HON MARGARET WAMUYU WAMBUGU | | 1,526,767.00 | 30th June 2017 | 1,441,867.00 | 101,500.00 |
| 17 | HON JOSHUA MUREITHI MUIGAI | | 1,322,900.00 | 30th June 2017 | 1,277,300.00 | 61,000.00 |
| 18 | HON SAMUEL KIMANI GACHUHI | | 958,900.00 | 30th June 2017 | 969,300.00 | 5,000.00 |
| 19 | HON DORCAS NYAMBURA KIHARA | | 1,568,300.00 | 30th June 2017 | 1,524,300.00 | 60,900.00 |
| 20 | HON MICHAEL NJOROGE KIRUMBA | | 1,519,800.00 | 30th June 2017 | 1,458,300.00 | 75,500.00 |
| [illegible] | HON JAMES WAHOME NDEGWA | | 3,050,100.00 | 30th June 2017 | 2,926,200.00 | 207,900.00 |
| [illegible] | HON MOSES MWICHIGI KAHUHU | | 928,900.00 | 30th June 2017 | 912,800.00 | 31,500.00 |
| 23 | HON BETH WAHITO NJOROGE | | 1,080,300.00 | 30th June 2017 | 1,039,700.00 | 56,000.00 |
| 24 | HON REBECCA NYANGATI WERU | | 1,613,500.00 | 30th June 2017 | 1,625,900.00 | 3,000.00 |
| 25 | HON PATRICIA WANJUGU NJOROGE | | 1,316,900.00 | 30th June 2017 | 1,276,300.00 | 56,000.00 |
| 26 | HON PETER GITHINJI NGUMBA | | 2,688,982.00 | 30th June 2017 | 2,722,582.00 | 39,200.00 |
| 27 | HON EDINALD WAMBUGU KING'ORI | | 1,595,464.00 | 30th June 2017 | 1,500,014.00 | 151,450.00 |
| 28 | HON SAMUEL MWANGI THUITA | | 1,071,300.00 | 30th June 2017 | 1,027,600.00 | 59,100.00 |
| 29 | HON PETER NJOROGE KAIRU | | 1,101,400.00 | 30th June 2017 | 1,095,800.00 | 33,600.00 |
| 30 | HON THIRIKWA KAMAU | | 1,664,382.00 | 30th June 2017 | 1,624,882.00 | 99,500.00 |
| | TOTAL | | | | | |
| | **Grand Total** | | **41,885,823.00** | - | **40,646,873.00** | **1,964,450.00** |
| | **Grand Total** | | | | | |

## ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

| | Name of Staff | Job Group | Original Amount | Date Payable Contracted | Amount Paid To-Date | Outstanding Balance 2017 | Outstanding Balance 2016 |
|---|---|---|---|---|---|---|---|
| | | | a | b | c | d=a-c | |
| 1 | MOSES KINYUA MBUTHIA | | 1,250,200.00 | 30th June 2017 | 1,168,200.00 | 82,000.00 | |
| 2 | AMOS WAWERU MACHARIA | | 646,100.00 | 30th June 2017 | 602,400.00 | 43,700.00 | |
| 3 | JOHN MAINA MURIU | | 1,629,850.00 | 30th June 2017 | 1,338,050.00 | 291,800.00 | |
| 4 | PETER GITHAE MUHIA | | 1,812,850.00 | 30th June 2017 | 1,410,450.00 | 402,400.00 | |
| 5 | MOSES MWANGI MWANGI | | 1,289,000.00 | 30th June 2017 | 1,163,600.00 | 125,400.00 | |
| 6 | ROSEJOY NKATHA | | 1,122,356.00 | 30th June 2017 | 990,756.00 | 131,600.00 | |
| 7 | STEPHEN MURIITHI WAIRIMU | | 2,593,824.00 | 30th June 2017 | 2,481,824.00 | 112,000.00 | |
| 8 | SIMON NJOGU MWAURA | | 1,438,500.00 | 30th June 2017 | 1,305,500.00 | 133,000.00 | |
| 9 | GIDEON MUKIRI | | 1,696,782.00 | 30th June 2017 | 1,595,982.00 | 100,800.00 | |
| 10 | CHARLES WAHINYA | | 1,991,312.00 | 30th June 2017 | 1,904,812.00 | 86,500.00 | |
| 11 | JOHN MATHENGE LEKTARI | | 877,300.00 | 30th June 2017 | 793,300.00 | 84,000.00 | |
| 12 | CHARLES KIMANI KAHARI | | 1,092,709.00 | 30th June 2017 | 1,008,709.00 | 84,000.00 | |
| 13 | STANLEY KIMERIA | | 1,256,700.00 | 30th June 2017 | 1,116,700.00 | 140,000.00 | |
| 14 | ELIZABETH WANJIKU MUTHUI | | 1,072,400.00 | 30th June 2017 | 998,900.00 | 73,500.00 | |
| 15 | ELIZABETH NJERI NGARUIYA | | 402,600.00 | 30th June 2017 | 361,200.00 | 41,400.00 | |
| 16 | DANIEL MUCHERU MWANIKI | | 937,700.00 | 30th June 2017 | 761,800.00 | 175,900.00 | |
| 17 | ABRAHAM KIRUNGA | | 580,650.00 | 30th June 2017 | 518,650.00 | 62,000.00 | |
| 18 | MARTHA WACUKA NDUNGU | | 468,550.00 | 30th June 2017 | 446,150.00 | 22,400.00 | |
| 19 | PETER MAINA MARIRU | | 372,440.00 | 30th June 2017 | 321,740.00 | 50,700.00 | |
| 20 | MARGARET WAIRIMU WAITHAKA | | 513,100.00 | 30th June 2017 | 397,600.00 | 115,500.00 | |
| 21 | DORCAS KARANJA | | 606,530.00 | 30th June 2017 | 578,530.00 | 28,000.00 | |
| 22 | NAOMI WANGUI KIENJE | | 81,250.00 | 30th June 2017 | 75,600.00 | 5,650.00 | |
| 23 | BENJAMIN GATONGA | | 470,000.00 | 30th June 2017 | 436,400.00 | 33,600.00 | |
| 24 | STEPHEN MWANGI KAIRU | | 932,800.00 | 30th June 2017 | 815,200.00 | 117,600.00 | |
| | JOSEPH MACHARIA MWANGI | | 289,100.00 | 30th June 2017 | 282,100.00 | 7,000.00 | |
| 26 | PHILIP KIMONE KARIUKI | | 324,100.00 | 30th June 2017 | 256,900.00 | 67,200.00 | |
| 27 | SAMUEL IRUNGU KIGOTHO | | 912,400.00 | 30th June 2017 | 895,600.00 | 16,800.00 | |
| 28 | DENNIS ADUNGO | | 1,028,100.00 | 30th June 2017 | 817,400.00 | 210,700.00 | |
| 29 | LEWIS PETER NJENGA KARIRU | | 328,350.00 | 30th June 2017 | 317,150.00 | 11,200.00 | |
| 30 | JOHN KABUE KAHINGA | | 1,204,600.00 | 30th June 2017 | 1,106,600.00 | 98,000.00 | |
| 31 | FAITH KAMORI | | 374,250.00 | 30th June 2017 | 235,600.00 | 138,650.00 | |
| 32 | BENARD KIBOI GITONGA | | 1,274,700.00 | 30th June 2017 | 1,187,900.00 | 86,800.00 | |
| 33 | GLADYS NYAWIRA KARUIRU | | 452,200.00 | 30th June 2017 | 451,200.00 | 1,000.00 | |
| 34 | PETER G KARANU | | 1,470,000.00 | 30th June 2017 | 1,442,000.00 | 28,000.00 | |
| 35 | SAMUEL GICHEHA NG'ANG'A | | 866,800.00 | 30th June 2017 | 796,800.00 | 70,000.00 | |
| 36 | JOEL GICHEHA | | 910,000.00 | 30th June 2017 | 858,200.00 | 51,800.00 | |
| 37 | AURELIA WANJIRU | | 1,301,382.00 | 30th June 2017 | 1,227,882.00 | 73,500.00 | |
| 38 | CHRISTABEL NJERI GITU | | 844,880.00 | 30th June 2017 | 842,080.00 | 2,800.00 | |
| 39 | MISHECK WAWERU NJIHIA | | 1,432,400.00 | 30th June 2017 | 1,221,700.00 | 210,700.00 | |
| 40 | SALOME MURIUKI | | 930,600.00 | 30th June 2017 | 905,400.00 | 25,200.00 | |
| 41 | FAITH GATHIGIA MUCHIRI | | 187,600.00 | 30th June 2017 | 184,800.00 | 2,800.00 | |
| 42 | GRACE NJERI NG'ANG'A | | 838,600.00 | 30th June 2017 | 709,800.00 | 128,800.00 | |
| 43 | MERCY WANJIRU | | 1,169,200.00 | 30th June 2017 | 1,124,400.00 | 44,800.00 | |
| 44 | NANCY WACEKE | | 872,800.00 | 30th June 2017 | 828,000.00 | 44,800.00 | |
| 45 | PETER WAWERU KAMAU | | 879,200.00 | 30th June 2017 | 823,200.00 | 56,000.00 | |
| 46 | JAYNE WARWATHIA | | 536,700.00 | 30th June 2017 | 446,800.00 | 89,900.00 | |
| 47 | CHARLES MAINA EUNICE | | 909,350.00 | 30th June 2017 | 840,050.00 | 69,300.00 | |
| 48 | BENSON NGUGI NJOGU | | 439,206.00 | 30th June 2017 | 261,300.00 | 177,906.00 | |
| 49 | SUSAN WAIRIMU KARAYA | | 170,100.00 | 30th June 2017 | 157,500.00 | 12,600.00 | |
| 50 | LEAH WANJIRU WANDERI | | 241,800.00 | 30th June 2017 | 157,800.00 | 84,000.00 | |
| | JAMES MAINA MURINGA | | 547,650.00 | 30th June 2017 | 480,150.00 | 67,500.00 | |
| | STANELY KANYI | | 675,400.00 | 30th June 2017 | 595,100.00 | 80,300.00 | |
| 53 | MIRIAM WANGUI | | 140,900.00 | 30th June 2017 | 133,050.00 | 7,850.00 | |
| 54 | MARY W KIBARI | | 308,000.00 | 30th June 2017 | 215,600.00 | 92,400.00 | |
| 55 | NJIHIA KING'ORI | | 109,900.00 | 30th June 2017 | 84,000.00 | 25,900.00 | |
| 56 | LEAH NJOKI WANJIKU | | 290,300.00 | 30th June 2017 | 250,400.00 | 39,900.00 | |
| 57 | PETERSON NDEGWA | | 187,950.00 | 30th June 2017 | 134,750.00 | 53,200.00 | |
| 58 | ANTHONY MUCHAI KARIUKI | | 95,200.00 | 30th June 2017 | 70,000.00 | 25,200.00 | |
| 59 | BONIFACE WAWERU RIMUI | | 176,650.00 | 30th June 2017 | 139,300.00 | 37,350.00 | |
| 60 | JUDY NYAMBURA KINYUA | | 271,200.00 | 30th June 2017 | 268,400.00 | 2,800.00 | |
| 61 | EDWARD GACHIU GITAU | | 425,100.00 | 30th June 2017 | 302,750.00 | 122,350.00 | |
| 62 | GLADYS WANJIRU MATHENGE | | 140,600.00 | 30th June 2017 | 129,400.00 | 11,200.00 | |
| 63 | GEORGE KAMUNYA WANG'OMBE | | 327,600.00 | 30th June 2017 | 168,000.00 | 159,600.00 | |
| 64 | JOSPHINE WAKIURU | | 308,000.00 | 30th June 2017 | 252,000.00 | 56,000.00 | |
| 65 | HON NDERI NDIANI | | 299,600.00 | 30th June 2017 | 61,600.00 | 238,000.00 | |
| | **Grand Total** | | **49,627,971.00** | | **44,254,715.00** | **5,373,256.00** | |
| | Grand Total | | | | | | |